



IQAC Cluster
Reg No. MAH/236/2021/PUNE

Internal Quality Assurance Cell Cluster Academic and Administrative Audit

Date of Visit:
20/04/2023

Date of Issue:
21/04/2023

CERTIFICATE

Certificate ID: WI6380

Being Awarded To

KSCA Barus College Of Arts, Science And Commerce

As per NAAC guidelines the Academic & Administrative
Audit was administered by IQAC Cluster through
Principal/Experts/Academicians

FOR THE YEAR 2021-22 & 2022-23

Valid Till: 20/04/2024

Dr. Ayub Shaikh
Co-ordinator, Audit Cell, IQAC Cluster



Mr. Peeyush Pahade
President, IQAC Cluster

IQAC CLUSTER INDIA

(Reg.No.MAIH/236/2021/PUNE)

INSPECTION COMMITTEE REPORT

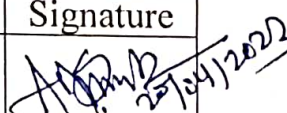
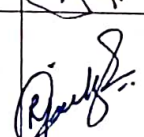
FOR KARNALA SPORTS ACADEMY, BARNS COLLEGE OF ARTS, SCIENCE AND COMMERCE COLLEGE

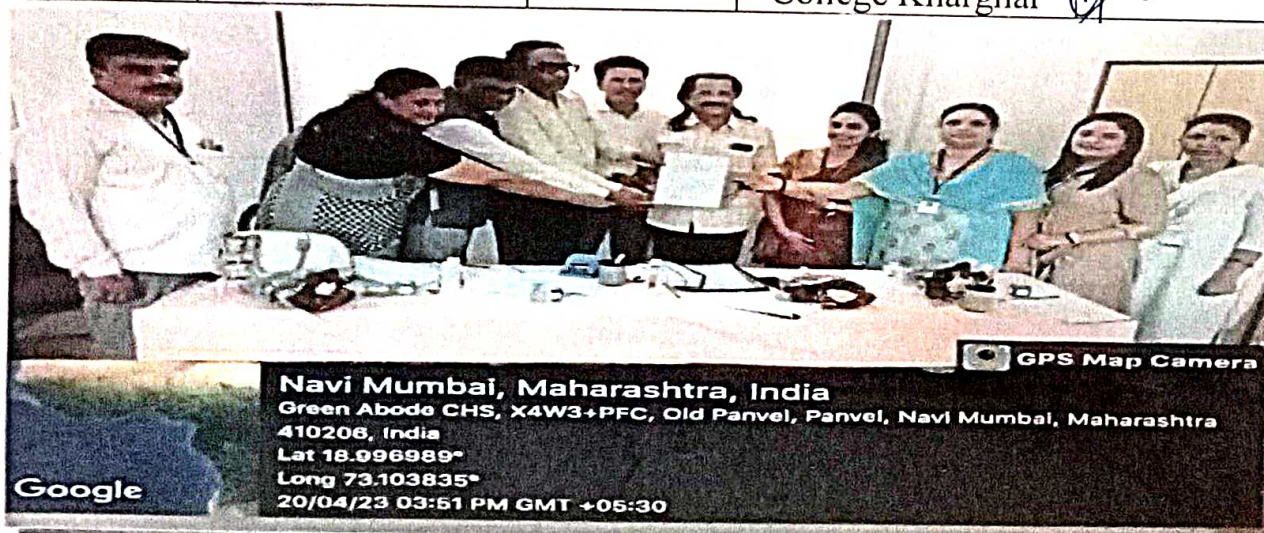
(Frame under sections 90(2) Read with 5(25), 14(14) and 28(dd) of the Act.)

The Academic and Administrative Audit Committee visited Karnala Sports Academy's Barns College of ASC New Panvel College/ on:

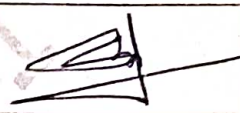
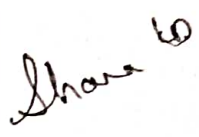
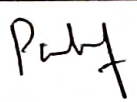
Day : Thursday	Date:20/04/2023	Time; 10:00 a.m.
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The External Peer committee members for Academic and Administrative Audit appointed by IQAC Cluster India are:

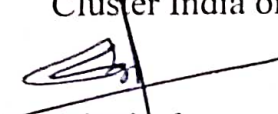
No	Name	Designation	Address	Signature
1.	Dr. Ayub Shaikh	Chairman	HOD – Botany ICS College, Khed	
2.	Dr. Rupendra Gaikwad	Member	I/C Principal Ramsheth Thakur College Kharghar	

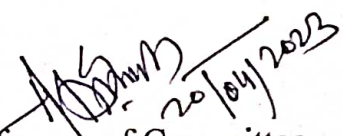


Authorities of the organization who interacted with the Academic and Administrative Audit team are:

No	Name	Designation	Address	Signature
1.	Dr. Shivdas Kamble	Management representative	Madhu smita plaza, plot no:- 121, flat no:- 301, opp MTNL, MCCH society, old panvel 410206	
2.	Mr. Kalpesh Bhoir	I/C Principal	Shree krupa housing society At/post Apta, Tal: Panvel 410207	
3.	Mrs. K.D. Shara	CDC member	401, Indraprasha CHS, sec 10, Khanda colony	
4.	Mrs. Anju Sonkhala	IQAC In charge	Jagdish Niwas, Plot no 367, Sect 06, Nerul west	
5.	Mr. Subhash Kulkarni	Registrar or equivalent	B-102, Pradnya co.op Hsg society near Gokhale hall, Panvel.	
6.	Mr. Prashant Patil	Teacher representative	B-406, blacksmith corner, sector-13, kalamboli-410218	

The Academic and Administrative Audit report has been submitted by IQAC Cluster India on: 20/04/2023


Principal


Chairman of Committee.



Section I: Basic Details of the Organization:

I	Name of the Trust/ Society Address Phone no: E-mail Year of Establishment:	Plot No.7, Sector 16, Behine HOC Colony, New Panvel, Raigad (D), Maharastra-410206 9819515011 ksabarnscollege@rediffmail.com 2008
II	Name of the College/ Institute:	Karnala Sports Academy, Barns College of Arts, Science & Commerce
	Address:	Plot No.7, Sector 16, Behine HOC Colony, New Panvel, Raigad (D), Maharastra-410206
	Year of Establishment	2008
	Authority Name& phone No.:	Dr. Shivdas Kamble (9322289717)
	Coordinators name & Phone no	Mr. Kalpesh Bhoir (9960893254)
	Contact Details: 1. Telephone no with STD code	022-27464432



	2. Mobile no of the organization 3. Organizational email: 4. Website address:	9819515011 ksabarnscollege@rediffmail.com https://www.barnscollege.org.in/
III.	Institutional Status 1. Affiliating University: 2. Affiliation Status: 3. UGC Approval 4. Financial Status:	University of Mumbai Unaided - Self-financing only
IV.	Type of College:	Affiliated
V.	Type of Faculty/Programme	Multi faculty Arts/ Commerce/ Science
VI.	Special status conferred UGC-Special Assistance Programme	- NIL - NIL

Section II

What are the Objectives to Conduct the Academic Audit?

(Kindly list at least three objectives of conducting the Academic Audit)

- 1] To assess the academic performance of Department.
- 2] To assess the academic performance of Individual faculty
- 3] To identify SWOC analysis of department
- 4] To make an more accountable environment

PROVIDE DATA AND DOCUMENTS OF LAST TWO COMPLETED ACADEMIC YEARS.

(Academic Year- 2021-22 to 2022-23)

Section III: Governance Structure and Policies

No	Metric details	Inputs	File Number
1.	Vision/ Mission and Goals. The Vision and mission statement is understood by the staff. The aims and objectives are realistic and achievable Assessment Parameters:		AAA-01
2.	Principal (Incharge Principal) Name& relevant details	Mr. K.K. Bhoir I/C Principal M.A(Rural Development), M.A(History)	AAA-02
3.	CDC a) Meetings held since formation b) Agenda, Minutes and Action Taken Report of each meeting. % Implementation of decisions c) Review of the decisions taken especially with respect to academics, research, student activities certain policies such as admissions, examination, etc.	Since 2008 File is maintain in office 80% decision is implemented All the decision are taken and implemented as per CDC	AAA-03
4.	IQAC a) Is Committee formed according to the IQAC norms? b) Number of Meetings held c) Agenda, minutes and Action taken report d) The working of the organizational IQAC is in tune with its vision and mission statements e) Whether a Perspective plan is in place and is working? What is the % of success? f) Whether a short term and long term goals and objectives are identifiable by the IQAC and Management? g) Number of Quality initiatives undertaken by IQAC h) Number of collaborative activities are conducted with other institute by IQAC i) Whether AQAR's are sent on an annual	YES 2021-22: 4 2022-23 :4 Maintained records in IQAC file YES YES YES 03 NIL NO	AAA-04

	basis? (not for First Cycle colleges)		
	j) Number of feedbacks taken? Analysis done? Action taken and Actions implemented?	2021-22 : 02 2022-23 : 02	
	k) Audits conducted other than AAA? (Environmental/ Green / Energy/ Gender, etc.)	Environmental Green Energy	
			AAA-05
5.	Student Council committee		
	a) Whether the student council has been formed as per the norms?	YES	
	b) Whether the student council is active?	YES	
	c) Activities of Student Council.	Gurupurnima Teacher's Day Jushan Days celebration Quiz Elocution Book review	
			AAA-06
6.	Student Grievance Redressal Cell		
	a) Composition of Cell	YES	
	b) Redressal Policy of the college.	YES	
	c) Number of meetings conducted per year? Decisions taken	2021-22 : 02 2022-23 : 04	
	d) Number and nature of complaints received? Action taken on it?	Misconduct among student, Cleaning and sanitation and so on. Action taken by the committee	
	e) Redressal procedure?	As per the norms and policy	
	f) Number of Awareness program conducted	2021-22 : 02 2022-23 : 03	
7.	Internal Complaints Committee		AAA-07
	a) Is ICC constituted as per the norms?	YES	
	b) Composition of ICC Cell	YES	
	c) Are the details of ICC intimated on the notice board or at proper places?	YES	
	d) Is it mentioned in the prospectus and on the website?	YES	
	e) Number of complaints received and action taken?	2021-22 : 01 2022-23 : 02	
	f) Number of meetings conducted	2021-22 : 02 2022-23 : 02	
	g) Number of activities conducted by the	2021-22 : 02	



	Committee?	2022-23 : 02	
8.	Anti-ragging committee		
	a) Composition of Anti-ragging Cell	YES	AAA-08
	b) Whether notifications about anti-ragging are put up on the campus?	YES	
	c) Awareness about anti ragging done?	YES	
	d) Meetings and report of cases. Action taken?	2021-22 : 01 2022-23 : 01 Action taken as per the norms.	
9.	SC, ST, OBC, Minority Cell		
	a) Meetings held and issues discussed and new aspects implemented	YES	AAA-09
	b) Priority in Admissions, progression and during appointments.	YES	
	c) Efforts to prevent discrimination at workplace and to create congenial environment.	Awareness programmes are conducted	
10.	Right To Information (RTI)		
	a) Whether committee exists with proper Authority	YES	AAA-10
	b) Whether the name of Appellate authority and the committee is displayed at visible place?	YES	
	c) No of RTI cases & solutions?	NIL	
11.	Purchase Committee		
	a) Functional purchase committee with standard procedures present/ absent?	PRESENT	AAA-11
	b) Minutes of Meeting documents of Purchase committee.	Maintained by the respective committee	
	c) Purchase Orders and Comparative Statement documents	Prepared & Maintained by the committee	
12.	Development & Utilization fund		
	a) Fund, grants received from Government agencies (apart from Research grant)	NIL	
	b) Fund, grants received from Non-Government agencies (apart from Research grant)	NIL	
	c) Fund, grant Utilization policy is in place?	NIL	
13.	AISHE - whether each year certificate is obtained and the organization is registered with AISHE	YES	AAA-12
14.	NIRF - ranking of the organization and procedures completed.	NIL	
15.	ISO - completed?	NIL	
16.	Any other accreditation?	NIL	

	Committee?	2022-23 : 02	
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14.	NIRF- ranking of the organization and procedures completed.	NIL	
15.	ISO - completed?	NIL	
16.	Any other accreditation?	NIL	

17.	Standard Operating Procedures, policies & Benchmarks Developed:		
	a) Number of SOP's developed.	NIL	
	a) Number of Policies are developed	6	
	b) Bench marks created? Describe the areas.	NIL	
18.	Committee working?		AAA-13A
	a) Library-		
	i. Decisions taken by library committee and implemented?	YES	
	ii. Library memberships with other libraries.	NO	
	iii. OPAC installed and working?	YES	
	iv. Digitalization of library and computer to student ratio in library/	NO	
	v. Library utilization by; staff and by students?	YES	
	vi. Old and rare books and method to preserve them	NO	
	vii. Facilities for students?	Open access Book bank BC grants First rankers	
	viii. % budget spent on library for purchase of books and Journals	2021-22 : 80.35 % 2022-23: 76.04%	
	ix) Best practices by the library (number).	2021-22 : 01 2022-23: 01	
	b) Infrastructure Development Committee		AAA-13B
	a) Infrastructure development committee, their meetings and minutes and actions taken? Budget allocation for infrastructure	YES	
	b) Details of		
	i) Number of computers & computer to student ratio	1:16	
	ii) Computer to administrative office staff ratio	1:1	
	iii) Available band width currently	100mbps	
	iv) Facilities such as lecture capturing system/ media centre.	NO	



	v) Wi- fi updating last done vi) No of rooms for academic purpose (class rooms, benches & accommodation in classes, class wise furniture and other details)	NO Class Room: 17	
	c) other committees, their meetings, minutes and action taken reports	Cultural, Placement, Carrier, Sports, WDC, DLLE, Discipline (all the committee prepare & maintain notice, minutes and action taken in their respective files)	AAA-13C
19	Departmental filing (department wise) <i>(25% department's records will be verified as per following parameter during physical visit.)</i> a) Departmental staff details, appointments, etc. b) Workload, c) Timetable, d) Teaching plan and monthly teaching schedule. e) Teachers diary, f) Leaves record and necessary adjustments. g) Departmental meetings, h) Student list, i) Result analysis, j) Examination dates, k) Activity planning, l) Add-on courses details m) Value added courses details n) Cross Cutting issues related courses details o) Remedial course planning and execution methodology p) Bridge courses, - content, schedule, attendance, material, feedback, feedback analysis. q) Student centric teaching learning details. r) Experiential teaching learning details (as per curriculum) s) Teaching feedback and feedback analysis and action taken report on the analysis. t) Departmental Peer assessment of teaching and its analysis from external Peers. u) Departmental SWOC.- External & Internal v) Student feedback on departmental functioning. w) Percentage of student progression to higher education and placement.	Staff appointment are done by Management, HOD distribute workload among the teachers & Teacher prepares teaching plan, maintain teaching diary as per the time table. Department conduct meetings in each semesters. Exams are conducted as per University norms. Departments maintain the class details file with students profile, results etc, ADD on course, bridge course, remedial intensive etc. focus on student centric teaching leaning using experimental, participative, problem solving methods. Proper feedback is maintained by the department. Department prepare SWOC to check the internal and external factors. 30% student move for higher	AAA-14 AAA-14(IT) AAA-14(ARTS) AAA-14(BCOM) AAA-14(BAF) AAA-14(BMS)

	education, 25% students move for placement.	
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Section IV: Student Progression.

1.	Total number of students in the organization	2021-2022	2022-23	
2.	Percentage of enrolment against sanctioned seats (more than 80% / 70% / 60% / less than 60%)	755 More than 60%	757 More than 60%	AAA-15
3.	% of category students a) SC b) ST c) OBC d) Other e) Open	9.6% 1.32% 39.60% 3.57% 45%	9.64% 1.45% 33.81% 4.49% 50.59%	AAA-14
4.	Students from other states	NIL	NIL	
5.	Students from other nations	NIL	NIL	
6.	% Divyang students.	NIL	NIL	
7.	Ratio of Boys to Girls?	2.89:1	2.29:1	
8.	Total number of students appeared for final year	273	208	AAA-14 & DEPT. FILE
9.	Total number of students passed in final year.	91.11%		AAA-14
10.	Percent of Student attendance	75%	80%	
11.	Scholarship/ free-ships provided to students: Government/ Non-government (% beneficiaries)	100%	100%	AAA-09
12.	Welfare schemes for students: its details and number of beneficiaries	00	03	AAA-09
13.	Number of Awards won by students from cultural events (national/ international/ state/ University.)	Nil	01	AAA-13C
14.	Number of Awards won in sports at international/ national/ state/ university/ various levels vs. total number of students	Nil	01	AAA-13C
15.	Number of Sports and Cultural events conducted in college.	Sports: 03 Cultural:02	Sports: 08 Cultural:01	AAA-13C
16.	Percentage of participation of students in a) NSS b) NCC c) Any other	One Unit of 100 Students in NSS: 100%	One Unit of 100 Students in NSS: 100%	AAA-16
17.	Number of Extension and Outreach activities conducted by NSS/ NCC/Red cross/YRC wherein students were participated.	02	06	AAA-16



18	Students completed graduation/ masters and employed by the college placement cell (give details) i) Number of student registered for placement cell ii) No of trainings conducted by placement cell and students benefitted. iii) Number of pre-placement sessions conducted. iv) Students directly placed. v) Students placed on campus through job fairs vi) Students placed off campus through job fairs. vii) Total number of MoU/ tie-ups created by institution in current year for placement. viii) % students who have gone for entrepreneurship/ family businesses.	110 02 01 30 Nil 05 Nil 30%	110 02 01 30 Nil 05 Nil 40%	AAA-13C
19.	Students who have pursued their education further (Progression) a) % progression of students passed. b) % of Student progressed to higher education c) % progressed into interdisciplinary areas. d) % students who have stopped progression (@home/married/etc.)	40% 30% 10% 10%	40% 30% 10% 10%	AAA-17
20	Capability enhancement schemes, Guidance for competitive examination, Career counselling conducted. a) Number of Capability enhancement activities conducted. b) Percentage of Student participant c) Number of Guidance for competitive examination conducted. d) Percentage of Student participant. e) Number of Career Counselling programs conducted. f) Percentage of students participants.	Nil Nil Nil Nil 04 30%	Nil Nil Nil Nil 06 60%	AAA-18
21	Average percentage of students clearing GATE/NET/SET/ Civil services/ etc. (list of students, year , position achieved, related details)	Nil	Nil	
22.	Registered alumni association present? a) % of new Alumni registered:	No No	No No	AAA-19



b) Monetary Support in terms of funds/donation	No	No	
c) support in services:	No	No	
• Parenting support to existing students	No	No	
• Support in kind: library/ Sports/ infrastructure/etc.	Yes	Yes	
• Support in terms of services: guest lecture/ mentoring/ etc.	Yes	Yes	
• Support in placements	Yes	Yes	
d) Alumni meetings:			

Section V Academics:

1.	Number of (Certificate/Diploma) Programs included in last five years (for certificate 150 hours for diploma 300 hours) Details with proofs	NIL	NIL	
2.	Number of new university programs introduced.	NIL	NIL	
4.	Number of Add-on programs conducted	05	05	
5.	Number of value added courses (30 hours skill based).	NIL	NIL	
6.	Number of Courses having field study/Research projects/ internships	06	06	CRITERIA 1.3.2
7.	Percentage of Students undertaking field projects/ internships (current year)	20%	15%	AAA-14 (ARTS) CRITERIA 1.3.2
8.	Number of Courses having Cross Cutting Issues.	35	35	CRITERIA 1.3.2
9.	Percentage of teachers using ICT for effective teaching and learning, e – learning resources.(list the tools and resources available	20%	20%	AAA-20
10	Number of ICT enabled classrooms and smart class rooms.	02	02	AAA-20
11	Whether			AAA-21
	a) Course outcomes (CO's) Program outcomes (PO's) and Program Specific Outcomes (PSO'S) are displayed on the website?	YES	YES	
	b) Attainment of PO,PSO&CO conducted? Provide documents.	YES	YES	

12	Provide average passing percentage of the college (only final year be considered) Passing analysis; Distinction First Class Second Class Pass Class Failed:	19% 31% 23% 16% 11%	12% 25% 30% 20% 13%	CRITERIA 2 METRIC CS 2.5.1 & 2.5.2
14	How does college analyse results and how are they used for the future development of the organization?	College analysis the results grade wise.		

Section VI: Teaching staff related

1.	Average percentage of full time teachers, teachers with Ph.D. and their teaching experience.	4%	4%	AAA-22
2.	Percentage of teachers recognised as research guides	NIL	NIL	AAA-22
3.	Number of teachers who have completed their Ph.D. in last two years	NIL	NIL	AAA-22
4.	Average percentage of full time teachers who have received awards / recognitions/ fellowships at state/ national/ international level from government/ recognised bodies in last two years	NIL	NIL	AAA-22
5.	Full time teachers from other states, their last degree and the state from which it was obtained.	02, U.P & Tamilnadu	02, U.P & Tamilnadu	AAA-22
6.	Grants (Amount in lakhs) received by teachers for research projects by the government/ non- government sources (industry/ corporate houses/ international bodies/ endowment/ chairs/ the institution during last two years.	NIL	NIL	AAA-22
7.	Percentage of teachers who have taken a research project in last two years.	NIL	NIL	
8.	Workshops /seminars on IPR/Research methodology and Entrepreneurship conducted by college.	YES	YES	AAA-23
9.	Number of papers published in UGC listed journals	04	01	
10.	Number of books, chapter in book, research papers in proceeding published by teaching community at national and international level	02	04	AAA-22
11.	Number of teachers as research guides	NIL	NIL	
12.	An amounts generated through Consultancies provided by teaching staff.	NIL	NIL	



Section VII: Community & environmental services.

1)	Number of NSS related activities – reports & Camps	10	12	AAA-16
2)	Number of Activities other than NSS	10	10	
3)	Number of Environment related activities	02	06	
4)	Number of Cleanliness programs	01	04	
5)	Number of Gender equity/Sensitivity programs	01	03	
6)	List the woman's facilities in institute.	Common Room, Sanitary Vending Machine for women,		
7)	Green practices- plastic free campus / paperless office/ public transport measures/ waste management practices/ LED lamps/ Rain water harvesting. Describe in bullet form.	Green practice awareness programmes are conducted : - Plastic free campus, Waste management, Eco Citizen awareness program, LED lamps		
8)	Installation of Solar energy	NO		
9)	Rain water harvesting ;describe in bullet form	NO		

Section : VIII: OFFICE ASPECTS (office filing)

1.	Teaching Staff Appointments ,Approvals and Promotion *Aided: a) Describe Process of Appointments , Approvals and Promotion in bullet Form along with documentary evidences b) Number of CAS eligible Teacher c) Number of CAS pending cases *Unaided: as above procedure	As per management, the appointment of staff are done. Management i selection committee conducts the interview for the staffs and if selected , the staff are continued with the post. Promotions are given according to the capability, hard work and dedication	AAA-24
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2.	Non- Teaching Staff Appointments & Promotions *Aided: a) Describe Process of Appointments, Approvals and Promotion in bullet form along with documentary evidences *Unaided: As above procedure	show by the staffs. As per management, the appointment of staff are done. Management i selection committee conducts the interview for the staffs and if selected , the staff are continued with the post. Promotions are given according to the capability, hard work and dedication show by the staffs.	
3.	Service Books & Leave Records (Teaching & Non – Teaching Staff) Unaided: • Service Books maintained as per Joint Director Office • Computerized Leave Record is maintained as per service book	YES NO	AAA-25
4.	Admissions Procedures *Aided/Unaided. • Describe process of Admission in bullet form with documentary evidences.	Admission process is done as per University norms for F.Y,S.Y and T.Y students	
5.	Examination and Examination grievances *Aided/Unaided: a) Describe Examination process in bullet form with documentary evidences.	F.Y and S.Y exams scheduled and conducted by the college. T.Y exams are conducted by college under University guidance when we get center for T.Y exams.	CRITERIA 2 2.5.1 & 2.5.2

	b) Describe mechanism of examination grievances in bullet form with documentary evidences.	Exam Grievance cell handle all the grievance related to exams with proper mechanism a mentioned by the committee	
	c) Number of examination grievances received in last two years with documentary evidences.	20	
	d) Number examination grievances resolved within stipulated time with documentary evidences.	20	
6.	Railway/ Bus Concessions *Aided & Unaided Railway/ Bus Concession is issued from 1 st to 10 th date of every month - Monthly statement is prepared on excel sheets - Submitting the same at Railway/ Bus to the Office	YES	AAA-09
7.	Government Scholarships & Free Ships *Aided/Unaided: - Students and Parent are orientated with procedure and norms. - Display of Notice on Digital Signage & WhatsApp group - Collection of forms filled by students on the scholarship site - Verification of forms & documents	YES (All the mentioned procedures are followed)	AAA-09
8.	Non-Government scholarships, free ships, concessions. Organizational effort to provide help to needy: a) Concession in fees; Provide list b) Other supporting documents.	YES	
9.	Inward & Outward Registers Aided/Unaided. Digitized	YES	AAA-26
10.	Dead Stock Registers: Provide record *Aided/Unaided Course dept.: Register is maintained in excel format	YES	
11.	Records of Minutes Governing council, College development committee, Internal Quality Assurance Cells. *Aided/Unaided.: Provide Records: - CDC-Twice a year - IQAC – Once in three months	YES	AAA-03

	(minimum)		
	Management committee - Twice a year		
12.	Records of Computers, Printers, Lap Tops, Scanners, Projectors & Licensed Software's *Aided/Unaided - Purchase of new equipment is recorded in the Dead Stock Register - New purchases are numbered - List Attached - Scrap is also donated& recorded	YES	AAA-27
13.	Accounts & Finance Section: Cashbook, Ledger, Salary Registers, Salary Bills, Vouchers, Receipt Books, Fee Registers, etc. Aided/Unaided: - Accounts is maintained in Tally ERP9 - Vouchers are printed from the Tally Software, Reconciliation is maintained in Tally ERP9 - Salary Register of the Full Time Faculty's & Non-Teaching Staff are maintained - Fees Receipts are printed from the customized software	YES	AAA-28
14.	College Budgets & Audited Balance Sheet *Aided/Unaided Course dept.: - Budget is prepared department wise every year - Audited Balance Sheet is also prepared and submitted to the trust	YES	
15.	Teachers Workload & Class Time Tables *Aided/Unaided: As per University norms & approved form University/Joint Director Office *Unaided:	YES	AAA-14
18.	Annual Maintenance Contract: Pest Control Air Conditions, Water Coolers, CC TV, Fire Extinguishers, Computers & Printers Provide documents of Agreements.	YES	AAA-29
19.	Non- Teaching Staff Welfare Aided/Unaided/ Ext. Course dept.: - Medical Assistance on request - Fees / Financial Assistance on request - Family Picnic - Festival Celebration - Birthday Celebration	YES	

20.	Number non-teaching staff attended Training/ Workshops during last two years.	03	
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Section IX: Best Practices: Describe in bullet form (FILE NO.- AAA30)

1. In Curriculum	Class Test, Intensive, Remedial and Bridge Course
2. Academics	Timetable, Teaching plans and Lecture diary's are maintained
3. Extension	Field visit, Blood Donation, Environment Sustainability, Visit to NGOs are carried in college as Extension work
4. student progression	Seminars on Career Guidance, ADD on Courses are organized for the students
5. management practices	FDP and feedback practices are carried out, Apart from this staff welfare scheme is also provided.
6. Environment	E-Waste management, Tree plantation and Green practice
7. Distinctive practices	Visit to NGOs, Food Donation and Book Bank scheme and Free ship are given to students

Academic and Administrative Audit (Suggestion)

- Academic calendar to be prepared and implemented.
- Teacher's diary should be maintained.
- To develop Innovative methods for curriculum delivery.
- Introduce Value added course in institute at institutional level develop be own faculties.
- To provide free ship for needy and economically weaker students.
- Introduce feedback system for academic sections of the Institution.
- It has been recommended for registration of Alumni Association and involve them in college development.
- Encourage faculty and students for research activity. Motivate them to participate in Avishkar.
- Institute should have more number of Publications in UGC Care listed journals.
- Proper Infrastructure augmentation and maintenance should be properly streamlined.
- Maximum number of classes should be ICT enable. It has recommended to have atleast 80% ICT classroom and ICT enabled seminar Hall.
- Initiative for research, provide incentive for attending conference, seminar and for publishing papers as well as grand provision for to research projects.
- Prepare prospective plan of Institute considering inputs/requirements given by all section of Institute.
- Provision for lift is strongly recommended with wifi, CCTV provision for ICT teaching learning and monitoring.

[Signature]
20/4/23

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20/04/2023



Follow up Report of Academic and Administrative Audit

Sr. No.	Suggestions	Action Taken
1.	Academic calendar to be prepared and implemented.	Academic calendar is prepared and implemented.
2.	Teacher's diary should be maintained.	Teacher's diary is also maintained.
3.	To develop Innovative methods for curriculum delivery.	We are trying to implement innovative methods.
4.	Introduce Value added course in institute at institutional level develop be own faculties.	In Process
5.	To provide free ship for needy and economically weaker students.	We have implemented this facility.
6.	Introduce feedback system for academic sections of the Institution.	We have implemented feedback system.
7.	It has been recommended for registration of Alumni Association and involve them in college development.	Alumni groups are created and started involvement in college development.
8.	Encourage faculty and students for research activity. Motivate them to participate in Avishkar.	More number of workshop and meeting are arranged for students and teachers for motivating to participate in Avishkar.
9.	Institute should have more number of Publications in UGC Care listed journals.	College is conducting and motivating teachers to participate in workshops, seminars and meetings for development.
10.	Proper Infrastructure augmentation and maintenance should be properly streamlined.	In Process
11.	Maximum number of classes should be ICT enable. It has recommended to have atleast 80% ICT classroom and ICT enabled seminar Hall.	In process
12.	Initiative for research, provide incentive for attending conference, seminar and for publishing papers as well as grand provision for to research projects.	-
13.	Prepare prospective plan of Institute considering inputs/requirements given by all section of Institute.	Prospective plans are prepared.
14.	Provision for lift is strongly recommended with wifi, CCTV provision for ICT teaching learning and monitoring.	In Process




I/C Principal
KSA, Barns College of Arts, Sci & Comm